

Name (Print): \_\_\_\_\_ Employee ID: \_\_\_\_\_

Current Installation: \_\_\_\_\_ Current Position: \_\_\_\_\_ Daytime Phone Number: \_\_\_\_\_

**Opens: September 28, 2020 Closes: October 7, 2020**

Note: Only PTF Clerks and PSE Clerks within 50 miles of these PTF Clerk SSDA vacancies are eligible for these positions. Positions will be awarded by current installation relative standing starting with PTF Clerks that are interested. If no PTFs apply then we will go to the PSEs that have submitted preferencing sheets and are within 50 miles of these PTF Clerk SSDA vacancies. If necessary to resolve a tie in seniority, the criteria outlined in Article 37.2.D.4. will be applied. \*\*\*PTFs must be fully qualified prior to placement into these vacant positions. \*\*PSE conversion is contingent upon successfully passing all training within the required guidelines\*\***SUCCESSFUL APPLICANT MUST SUCCESSFULLY COMPLETE WINDOW TRAINING FOR ALL PTF POSITIONS LISTED. YOU MUST SIGN AND DATE THE BOTTOM OF THIS FORM.**

**Effective April 8, 2020; an employee placed through a successful canvass, must remain in the new bid cluster for a period of 12 months from the date of placement.**

POTENTIAL PTF POSITIONS

LIST OF POTENTIAL OPENINGS FOR OFFICES; BELOW PART TIME FLEXIBLE SALES SERVICE AND DISTRIBUTION ASSOCIATE POSITIONS which ALL HAVE VARIED SCHEDULES.

PTF POSITIONS: No set schedules

ZIP	OFFICE	HOURS	Office Level	# of Positions	Craft and Position Type	Skills/Qualifications	Choice #s
17545	Manheim	20-29	20	1	APWU PTF	Distribution, Window and other duties as assigned.	
17846	Millville	20-29	18	1	APWU PTF	Distribution, Window and other duties as assigned.	
18250	Summit Hill	20-29	18	1	APWU PTF	Distribution, Window and other duties as assigned.	

EMPLOYEE SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Fax To: Darrin Dunlap, Staffing Specialist/Complement  
717-257-2158

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